

## Department of Education Proforma

# Parent Excursion Consent

To obtain effective consent, schools need to provide sufficient information to parents about the nature of and risks associated with the excursion. Parents must be able to give informed consent to their child's participation in the excursion after considering the risks. Specific information about the excursion should be included here or provided as an attachment. There must be full disclosure. Parents should also be given the opportunity to ask questions.

A risk assessment of all adventure activities must be completed and submitted to the school council as part of the approval process.

**Name of school:**

Glenferrie Primary School

**Title of excursion:**

Level 3 Camp Manyung

**Educational purpose of the program:**

The school's camping program enables students to further their learning and social skills development in a non-school setting. Camp Manyung allows students to take part in adventure activities with an emphasis on personal development, interpersonal development and outdoor education. Camps are an important aspect of the educational programs offered at our school.

**Details of supervising staff:**

Level 3 teachers will be attending camp plus parent helpers.

**Costs:**

\$200.00 to be paid by the end of Term 2, by Friday 26th June, 2009

**Name and contact details of the 24-hour school emergency contact:**

Cathy Taylor (school mobile 0413 018 404)

**Departure details**

Students will be departing from school on Monday, 27<sup>th</sup> July at around 9:15am.

**Return details**

Students will be arriving to school on Wednesday, 29th July at around 3:00pm.

**Distance from expert medical care:**

5kms

**Accommodation arrangements:**

Students will be sleeping in bunk beds in cabins.

**Travel arrangements:**

Students will be transported to, during and from the program in seat-belted coach buses.

**Adventure activities to be undertaken or that may be offered to students throughout the program:**

Planned activities include mini-golf, archery, flying fox, giant swing, bike-riding and a ropes activity.

**Activities within this program present the potential for students to sustain physical injury. The following procedures will be implemented – along with other strategies – to manage the potential risks in the program.**

NA

**A risk management plan for this program has been developed by staff and is available for parents to review on request.**

**Attachments**

- Daily itinerary
- Group equipment list (if relevant)
- Clothing list
- Medical form
- Further location descriptions (if applicable)

**Student behaviour**

'I understand that in the event of my son's/daughter's misbehaviour or behaviour that poses a danger to himself/herself or others during the excursion, he/she may be sent home. I further understand that in such circumstances I will be informed and that any costs associated with his/her return will be my responsibility.'

**ICT/Photograph consent**

'I agree to my child using the Internet and computer network in accordance with the same Internet student users agreement that applies at their current school.' [Strike out if you do not consent]

'I also consent to my child being photographed and/or visual images of my child being taken during activities by the school for use in the school's publications, school's website or for publicity purposes without acknowledgment and without being entitled to any remuneration or compensation.' [Strike out if you do not consent]

**Consent for emergency transportation**

'In the event of an emergency I consent to my child being transported in a privately owned vehicle driven by a member of the supervisory staff listed above.'

**Student accident insurance**

The Department of Education does not provide student accident cover. Parents may wish to obtain student accident insurance cover from a commercial insurer, depending on their health insurance arrangements and any other personal considerations.

**Parent consent**

I have read all of the above information provided by the school in relation to the Camp Manyung, including any attached material.

I give permission for my daughter/son \_\_\_\_\_ (full name) to attend.

Parent/guardian: \_\_\_\_\_ (full name)

\_\_\_\_\_ (signature) \_\_\_\_\_ (date)

In case of emergency I can be contacted on:

\_\_\_\_\_ OR:

\_\_\_\_\_

**Note:** Parents should also complete the 'Confidential medical information for school council approved school excursions'.